# 2022

Prairie Barn Vintage Market



presented by The Vintage Cottage & Firefly Events, LLC.



We are so excited that you are interested in joining us as a vendor for our Prairie Barn Vintage Market!!

We are looking forward to another fun & successful event. Please carefully review the entire application. It will help you better understand how the show will operate. Your cooperation in upholding our high standards will help bring great buyers for the day. We want this to be a fun adventure for your customers and for YOU, <u>the vendors, who are the backbone of our show</u>. We have limited space and would like to be sure that each vendor is the best fit for our event. This year's event will take place August 19th & 20th, we are returning to the Iverson Ranch. Please keep in mind this market is OUTSIDE on a private working ranch & that can mean we have some uneven ground, grass/dirt, etc. Power is not available for vendors (sorry). If your booth does require power, you are welcome to bring a generator, but we do ask that you let us know if you plan on bringing a generator so we can plan your space accordingly. We LOVE our Central Oregon weather, keep in mind that it is typically really warm however we can't control the weather. Tents, sunscreen & water are highly encouraged.

Vendors who do not show up may be asked to not return in future years. Each year our vendors & customer attendance has grown. Last year we had over 50 vendors and more than 2,000 people through the gates! Promotion of the show remains a top priority of ours, your help is always appreciated. Please share this event with all of your customers. Be sure to request to join our Prairie Barn Vintage Market Vendor Facebook page, we will use this page to keep vendors up to date.

**LOCATION:** 5408 NE Ochoco Hwy, Prineville, OR - LOOK FOR THE BIG RED BARNS! Just a half mile past the weigh-station on the right.

**HOURS:** The Vintage Market will be open for general admission shopping on: *First Dibs Friday, August 19th 4:00pm-9:00pm* (Early Bird attendees get in at 3pm. Vendors will be open until Dusk, Live music until 9) *Saturday, August 20th 9:00am- 4:00pm* 

#### COST FOR CUSTOMERS:

-Friday Early Bird 3pm \$10 gets you in a whole hour early! (This ticket gets you in early on Friday & regular admission on Saturday.)

-Friday General Admission \$7.00 (Includes Saturday too)

-<u>Saturday Only</u> \$5.00

MERCHANDISE: Primitives, Antiques, Vintage, Repurposed, Up-cycled, Homemade/Handmade. We do ask that all vendors create an inviting display of their items. Please NO MLM's or distributors, guns, ammunition, filled balloons, animals, human remains or adult x-rated materials are to be sold at this event.

**BOOTH PRESENTATION:** Presentation and set up of each booth is very important. We aim to create a setting that is unique, fun and creative for all event attendees. Please keep your booth and surrounding spaces clean and presentable. BACK BY POPULAR DEMAND: Best booth space will win their vendor fees back!

**SET UP**: Vendors will be given a set up time either Thursday or Friday. We will mail/email out move in details based on your space location. Due to logistics it's really important that you are able to setup on your day/time. Booth spaces are strategically planned out but are subject to change, you will be given your booth number when you arrive at check-in. If you need alternate arrangements we will do our best but please understand that we cannot guarantee how close we

can get your truck/trailer to your space for unloading if you cannot make your scheduled time. Please be sure to request to join our vendor Facebook page for most up to date news.

**TEAR DOWN:** To ensure we have a quality event we ask that vendors wait to pack up until the close of the show. NO EARLY TEARDOWN without prior agreement. If you break this rule, you may be asked to not return in the future. All spaces must be cleared and cleaned by Sunday at 5pm.

**PAYMENT:** <u>Payment for booth space must be made during the submission of the application</u>. There will be NO refunds made on booth spaces once they are reserved through payment for any circumstance including weather. Any choice not to participate in the event will be at the Vendor's expense.

#### \*PLEASE NOTE- ALL APPLICATIONS WILL BE SCREENED PRIOR TO PAYMENT PROCESSING. Please include at least 3 photos of your merchandise (does NOT apply to returning vendors.)

PROPERTY: The Seller/Vendors are advised that the Firefly Events, LLC and The Vintage Cottage, its volunteers, as well as employees, assume NO RESPONSIBILITY whatsoever to ensure safety to protect in any way the property of the Seller/Vendor from fire, theft, malicious mischief, rain, wind, or other perils. The Seller/Vendor is charged with the responsibility of protecting his/her own property at all times during set-up, tear down, and during the event.

BUSINESS	EMAIL:
NAME:	MAILING ADDRESS:
CONTACT:	
PHONE NUMBER:	
()	
DESCRIPTION OF BOOTH/MERCHANDISE:	
REQUESTED BOOTH SIZE:	
10x10 space \$125	FOOD VENDORS:
10x20 space \$250	SELF SUFFICIENT \$150
	(no power available)
PAYMENT:	
CASH: Always welcome!	
CARD: Payment can be made on our website, in person at The call Sheena York @ 541.815.5626	e Vintage Cottage or over the phone. To pay by phone,
	CHECK: Make checks payable to
Name on Card	- "Firefly Events"
Card Number	
Exp 3 Digit Code Billing Zip Code	

#### LIABILITY:

I,\_\_\_\_\_\_ and any companions, helpers, family, members, or others occupying my booth, intending to be legally bound for myself, my successors, assignees, heirs, executers, and administrators, waive and release any and all rights against persons and organizations affiliated with this event including Firefly Events, LLC and The Vintage Cottage its volunteers, as well as employees while participating in this event, traveling to or from this event, or at any future time in connection with this event.

Please print your name above and sign this document below. All helpers/sellers must sign this document as well. PLEASE NOTE: Each booth may have 1 extra helper. Booths having more than one helper will need to come through the main gates and purchase a bracelet. Please return this and any other forms at the time of submitting the application. This must be returned before you are allowed to set-up your booth.

I have read and accept the above terms:

x\_\_\_\_\_ Date: \_\_\_\_\_

### CREDIT CARD INFORMATION WILL NOT BE STORED. IT WILL BE DESTROYED AFTER CHARGING YOUR CARD.

If you have any questions please contact Sheena York with Firefly Events @ 541.815.5626 or <a href="mailto:sheena@choosefirefly.com">sheena@choosefirefly.com</a>

## MAIL APPLICATIONS TO: Firefly Events P.O. Box 395 Prineville, Oregon 97754 or Drop them off at The Vintage Cottage 341 N. Main St. Prineville